

Reflecting on Summer & Search Plan

September 1 – October 31

1. Reflect & learn

- Take time to consider your 2L summer and how the experience aligns with your career goals

2. Build professional relationships

- Add the contacts you've developed since you started law school to your database and/or LinkedIn
- Draft follow-up emails and schedule meetings with contacts
- Continue to identify & initiate contacts
- Attend **Employer-in-Residence** programs

3. Continue your action plan

- Consider whether a spring internship fits your goals
- Research small/medium firms and government positions
- Continue direct writes to firms
- Submit your resume into Fall resume books in CORE

Job Searching Skills

October 15 – January 31

1. Prepare application materials and get ready for interviews

- Update your resume & cover letters
- Meet with your career advisor to review materials and solidify your search plan
- Schedule a mock interview to refine your interview skills

2. Continue building professional relationships

- Set goals for targeting new contacts and follow-up
- Update your LinkedIn profile
- Use LinkedIn, Martindale, Leadership Directories, and Career Center website resources to develop leads for new contacts

3. Job Postings & Fairs

- Apply for job listings in CORE, PSJD, AZ Guide
- **Small & Medium Firm Networking Event**
- **Public Sector Recruitment Program**

Preparation & Goals for Post-Grad

February 1 – May 1

1. Continue building professional relationships

- Follow-up with contacts
- Small/Medium Firm networking events
- Identify & attend events (listed in CORE)
- Develop a plan for networking over spring break
- **Coffee with Experience** hosted by the Alumni Relations Office

2. Continue job search

- Read the 3L Career Center Newsletter
- Job postings in CORE, PSJD, AZ Guide
- Spring Recruitment Program
- Submit your resume to spring resume books in CORE
- Direct writes to small/medium firms
- Attend Career Center programs targeted to post-graduation searches

3. Prepare for graduation

- Decide which state Bar Exam you will take; prepare and submit your Bar application